

## KUPUNA U PLATFORM PARTNERSHIP AGREEMENT

The purpose of this Partnership Agreement is to detail how organizations work together toward achieving the goals and objectives of the project entitled, *Coalition Approach to Congregate Meal Program Research Project* (“Project”), funded by the U.S. Administration for Community Living (“ACL”), Department of Health and Human Services through an Innovations in Nutrition Programs and Services award. The Project seeks to expand and verify the effectiveness of Kūpuna U, a platform developed by Lanakila Pacific (“LP”) to enhance food security, social connectedness, and wellness among adults 60-years and older in Hawai‘i. Kūpuna U is a web-based inventory of virtual activities and resources provided by organizations that serve older adults, including but not limited to organizations under the Kūpuna Food Security Coalition (“KFSC”) and the larger Kūpuna Collective (“KC”). The Project seeks to enter into partnerships with your organization to expand the content and reach of Kūpuna U. As a partner organization (“Partner”), you and the older adults you serve will benefit from the ability to access the many resources and opportunities provided by Kūpuna U and its network of Partners.

As a Partner, you can benefit from:

- A wide array of virtual content and resources offered by Partners on Kupuna U and made available to older adults. Including but not limited to –
  - Education (e.g. culture, history, technology, nutritional education, health and safety, etc.)
  - Socialization and recreation (e.g. trivia games, Jeopardy!, book club, arts and crafts, etc.)
  - Physical activities (e.g. tai-chi, chair yoga, weight resistance training etc.)
  - Senior resources (e.g. public benefit workshops, home grocery assistance, home safety workshops, etc.)
- Exposure and increased enrollment in your organization’s programs and services from older adults connecting from other Partners and the general public.
- Tech support for your organization and your older adults in connecting to and navigating the Kūpuna U platform.
- Macro data and findings produced by the Project, which may include but not limited to participation trends, satisfaction and feedback from participants, popularity of activity categories, popular time slots, etc.

As a Partner, you agree to:

- Work with LP and other Kūpuna U Partners to improve the health, wellness, and quality of life for older adults in our community.
- Share your organization’s content and resource offerings on Kūpuna U. Content maybe regularly scheduled (e.g. daily, weekly, etc.) or one-off sessions.
- Ensure the content provided by your organization is older adult appropriate, up-to-date, available, and accessible. LP is responsible to monitoring the content on Kūpuna U and may ask for any inappropriate content to be edited or removed.

- Share data and feedback to improve the Kūpuna U platform, as requested by LP and Project . This may include data on participation of Partner activities, participant feedback, preferences, etc.
- Communicate any issues or challenges with utilizing the platform, with potential or current participants, or with data sharing with LP and Kūpuna U tech support.
- Hold in confidence and not directly or indirectly copy, disclose, or use any confidential information, except or as reasonably necessary or appropriate in connection with other Partner’s program planning, administration, and implementation. Confidential information may include, but is not limited to program participant data (e.g., names and contact information of individuals, information that could be linked to an individual, or results of data analysis that could reveal the identity of individuals).
- To the fullest extent of the law, defend, indemnify and hold harmless LP and its directors, officers, agents and employees from any and all damages, claims, suits, actions or liabilities (including but not limited to reasonable attorneys’ fees and costs), arising out of the negligent acts, errors or omissions of the Partner and/or its directors, officers, agents and employees acting under this Agreement.

All of the terms and conditions above are hereby understood, accepted and agreed to as of the date indicated.

**Partner Organization:**

\_\_\_\_\_  
Name of Partner Organization

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Date

**Project Coordinator:**

Lanakila Pacific

\_\_\_\_\_  
Name of LP Representative

\_\_\_\_\_  
Date